



## NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION.

As you may be aware, a new government regulation titled the "Health Insurance and Portability and Accountability Act" or HIPAA was recently passed and includes new laws regarding the privacy of health information.

What was once standard ethical practice is now federal law, and has resulted in the need for this privacy notice. We are happy to inform you that our office is in compliance with these new federal rules.

One example would be that your name and address cannot be sold to anyone for marketing purposes, such as a telemarketer.

Please know that, as always, your diagnosis, treatment plan and financial arrangements are discussed directly with you, and that this information is considered a private matter. As is minimally necessary, we may disclose health information to your treating dentist or physician, as well as to your insurance company to obtain payment for services we provide to you. You also have the right to copies of your health information, which we can duplicate at your request for a reasonable fee.

Thank you for taking the time to read this notice. Please don't hesitate to contact our office if you have any questions.